

Partial list of the available reports. Most reports include 1 or more “User Defined” ranges (such as “Starting” Customer# and “Ending” Customer#, Item#, etc. Most reports also include “Filters” to limit the data printed on the report. These filters are always related to the report data such as “Product Group”, Customer Type, Purchase Order Type, etc. More reports, ranges and filters are added every week/months.

Accounts Receivable

Manual Invoices
 Labels for Manual Inv.
 List of Invoices NOT Posted
 Cash Posting
 Cash Posting (Narrow)
 Invoice Summary List by Inv#
 Invoice Summary List by Cust
 AR Posting Edit List
 AR Posting Journal

 Price Audit Rpt. by Employee
 Price Audit Rpt. by Customer
 OverDue Report
 Open Items List
 Aged Trial Bal.Rpt.(1Crcy)
 Aged Trial Bal.(1 Cust)
 Aged Trial Bal.(1 Crcy-80c)
 Aged Trial List (1 Crcy-80c)
 Aged Trial List (1Line/Cust)
 Customer List by Cust#
 Customer List by Cust# (Fax)
 Customer Alpha List
 Customer Laser Labels
 Customer 1 x 3.5 Labels
 Cust. Statements (Due Date)
 Cust. Statements (Inv.Date)
 Cust. Statements (Inv.Date/Alpha)
 A/R Journal by Invoice Date
 O/S Invoice List
 List Invoices by Date/Status
 A/R Open Item List (by Source)
 List Duplicate Orders
 List Complex Pricing by Prod.Grp
 List Complex Pricing by Customer
 Aged Trial Bal.(1Crcy-80cZ)
 Customer List by Sales Person
 Aged Trial Balance (#8)/Name
 Customer Laser Labels (NoSc)

 AR Posting Journal (All Rev.)
 Customer Statement - Special
 Customer Tax Exemption List
 Audit Report by Cust.(1 Yr/Pd)
 AR TX List by Cust.(Doc.Date Seq.)

Accounts Payable

Entry Edit List
 Cash Requirements Report
 Checks (All types)
 Check Register
 Reconciliation Report
 Reconciliation Report by Date
 AP Post Journal (Format #2)

 Vendor List (Numeric-Detail)
 Vendor List (Numeric-1 Line)
 Vendor List (Alpha-1 Line)
 Paid Invoice Report (H/C)
 AP Check Master List
 Currency List (XCUR)
 AP Invoice List
 Laser Vendor Labels

Vendor 1 x 3.5 Labels

 AP Batch# List
 Aging Rpt. by Priority(80c)
 AP GL Distribution Report
 AP Proj. Distribution Report
 Aging Report (Wide)
 Aging Report (Narrow/80c)
 Aging Rpt (80c:1Line/Vendor)
 Aging by Purchase Date (80cl)
 Unpaid `As of` Report

 AP Entry Report
 AP Paid List by DueDate
 AP Paid List by DueDate (Hist)
 Vendor Priority List
 Vendor Analysis by Vendor
 Vendor Analysis by Function

General Ledger

Journal Entry Edit List
 Income Stmt (Depts)
 Income Stmt (Consol)
 Balance Sheet
 Trial Balance Detail
 Detail Account Report
 Detail Account (80col)
 Detail Special Report
 Print Budget List
 Print Budget Comparison Rpt
 GL Report Writer - 6 cols.
 GL Report Writer - 12 cols.
 GL Report Writer - Narrow
 Consolidated Trial Balance
 Consolidated Trial Bal(wide)

 List of UnUsed GL Accounts
 GLTrans. Audit Rpt by Pd
 GLTrans. Audit Rpt by Pd(132)
 Check GLSM for Missing Acct#
 GL Trans. Audit Rpt by Batch#
 GL Detail Acc't List by Trans.Date
 GL Trans.Audit List by Pd/Ref#
 GL Trans.Audit Rpt by Pd/Ref#
 GL JE Control List by JE#
 GL Report Writer List
 Income Statement (Cons-Summary)

Payroll

List Entered Time Records
 Payroll Edit List
 Payroll Checks (All)
 Posting Journal, Up GL
 Posting Journal by Emp
 Print T4's

 Vacation Accrual List
 Employee List by Code
 Employee Alpha List
 Empl. Work Load Ratio List
 Project WLR Report
 Employee YTD Report
 Employee Health Ded. List

 Commission Report
 Commission History Report

 Time Edit by Date #1 (Calcs)
 Time Edit by Date List #2
 Time Edit by Empl# #3 (Calc)
 Weekly Schedule
 Employee Schedule
 Weekly Schedule/Costs
 Employee Time Report
 Payroll Input List

 Empl. Hist. List#1 (By Year)
 Empl. Hist. List#2 (By Empl)
 Payroll History List by Payroll#

Sales Analysis

 Cust R#1-WT/\$,P/Y,TY/LY -Wide
 Cust R#2-\$,P/Y,TY/LY -Narrow
 Cust R#3-Year\$(Pd1..12,Tot)-Wide
 Cust R#4-\$/Cost/Mar,TY/LY -Narrow
 Cust R#5-Qty/\$,P/Y,TY/LY -Wide
 Cust R#6-YearQ(Pd1..12,Tot)-Wide
 Cust R#7-Qty,P/Y,TY/LY -Narrow
 Cust R#8-Qty,\$,Cost,TY/LY -Narrow
 Cust R#50-YearQ\$(Pd1.12,Tot)-Wide
 Item/Cust R#51-YrQ\$(Pd1.12,T)-Wide
 Saleperson R#52-YrQ\$(Pd1.12,T)-Wide
 Territory R#53-YrQ\$(Pd1.12,T)-Wide
 Product Grp.R#54-YrQ\$(Pd1.12,T)-Wide
 Salesperon/Cust R#61-YrQ\$(Pd1.12,T)-W
 Item R#1-WT/\$,P/Y,TY/LY -Wide
 Item R#2-Sold Ytd by PG -Narrow
 Item R#3-Sold Mtd/Ytd,C/\$ -Narrow
 Item R#4-EvaluationQ,9pds -Wide
 Item R#5-EvaluationQ,9pds -Wide
 Item R#6-\$,P/Y,TY/LY -Narrow
 Item R#7-Year\$(Pd1..12,Tot)Wide
 Item R#8-YearQ(Pd1..12,Tot)-Wide
 Item R#9-Qty/\$,P/Y,TY/LY -Wide
 Item R#60-YearQ\$(Pd1.12,Tot)-Wide

 Sper R#1-\$,P/Y,TY/LY -Narrow
 Sper R#2-Year\$(Pd1..12,Tot)-Wide

 Analysis Cust's Order by Week
 Analysis Items Sold by Week

Inventory

By Product Group

Item Availability Rpt#1
Item Availability Rpt#2
Item ReOrder Inform. Rpt
Item Pricing Inform. Rpt
Item Evaluation Rpt
Item Evaluation Rpt (4Dec.)
OverStocked Rpt (QOH.)
OverStocked Rpt (Avail.)
ReOrder Rpt
Item List
Margin Report by PG.

By Vendor

ReOrder Rpt
Inventory Max. Value Rpt
Vendor List

By Item#

Simple Inventory Value Rpt.
Inventory Rpt. By Bin# (1 Lines/Item)
Inventory Rpt. By Bin# (2 Lines/Item#)
Inventory Max. Value Rpt.(Item)
Price Audit Rpt by Employee
Price Audit Rpt. by Customer
Setup BarCodes Database
Print User Defined BarCodes
Print POS BarCodes
Item List/Lookup Group w/Prc
Item List/Lookup Group w/UPC
Item List by Vendor
Inventory Adjust. Rpt (by Date)
Inventory Adjust. Rpt
Item Availability Rpt#1
Item Availability Rpt#2
Item ReOrder Inform. Rpt
Item Pricing Inform. Rpt
Item Evaluation Rpt
Item Evaluation Rpt (4Dec.)
OverStocked Rpt (QOH)
OverStocked Rpt (Available)
ReOrder Rpt
Manufacturing Order Inform.
List Kit Components
Rental Inventory List
Item Price List
Item Price List w/costs
Item Price List (by AlphaSort)
Item Price List (by Sort Desc)
Item Price List (by AlphaSort*)
Item Price List (by AlphaSort2)
Item Price List (by Lookup Group)
Item Cost Variance Report
Item Missing Cost/Price Report
Item List
Special Rental List
Item Master Date History List
Inventory Non-Movement Report
Item Labels (Desc)
Check Margin Report

Serial# Tracking Report by Sale Date/Serial#
Serial# Tracking Report by Item#
Serial# Tracking Report by Rec'd Date
Serial# Tracking Report by Sales Date
Serial# Tracking Report by Cust#/Item#

List Cores by Customer
List Cores by Item#
List Core History by Customer#
List Core History by Item#

Count Sheets

Count Sheets(B Format)
Count Edit List (P/S)
Count Edit List (Item)
Count Edit List (Bin#)
Count Variance Rpt (Bin#)
Count Variance Report
Recount Sheets (P/S)
Recount Sheets (Bin#)
Recount Sheets (P/S w/ct)
Recount Sheets (Bin w/ct)
Tag/Missing Tag List
Variance Report by Batch#

Purchasing

Suggested PO's Edit List
Suggested PO's Edit List2
Purchase Orders
PO Receiving/Finished Copy

"POS Style" Barcode Labels from POS
PrePrint POS BC Labels from POS
O/S Purchase Orders by Vend.
PO Purchased Detail by Vendor
PO Items Received Report
PO Items Received Rpt by Buyer
PO Receiving Report
PO List by Vendor Type
PO List by Vendor#
PO Expected Del'y (by Vend.Item)
PO Expected Del'y (by Our Item)
PO History Rpt. (by Item/Date)

Suggested PO's Edit#3 (Bin#)
PO Final Costing Copy
PO Detail Labels w/SO# & Cust#
PO Detail Labels by PO/Line#

Purchase Analysis

PO Analysis by Vendor# (\$/Ton)
PO Analysis by Vendor#
PO Analysis by Item# (Small Inventory)
PO Analysis by Item# (Large Inventory)

Sales Orders (Just SO)

Acknowledgement
Picking List (by P/S#)
Packing Slips (Stat=R)
Daily GL Distr. Rpt
Daily Detail Rpt (I/T)

POS (Just Retail)

Rental Agreements(Narrow)
Rental Agreements(Wide)
Invoices (Narrow - 4 Types)
Invoices (Wide - 8 Types)

SO & POS (Available in Both)

Terminal Cash Report
Terminal 'On Account' Report
Cash Drawer Report
Daily GL Distr. Report
Daily Detail Report (by Prod. Grp)
Sales Journal By Date
Daily Sales Summary Input
Daily Sales Summary Display
Daily Sales Summary Report
Daily Detail Report (Status I/T)

Orders NOT Posted List
Daily Reservation List
Serial# Tracking Report
Serial# Full Tracking Rpt
Order Detail List by Inv.Date
Daily Sales Sum. Input-GAS

B/O List #1 by Order# (Detailed)
B/O List by Date
B/O List by Customer
B/O List #2 by Customer
B/O List by Vendor
B/O List by Item#
B/O List by Invoice Date

Acknowledgement
Picking List by P/S#
Picking List by Order Date
Packing Slips (stat=R)
Invoices by P/S#
Invoices by Order Date
Sales Journal by Invoice#
Sales Journal by Date
Invoices by P/S# (w/o\$)
Reprint Invoice by Invoice#
Daily 'On Account' Report
Daily GL Distr. Report
Daily Summary Rpt.(I/T)
Daily Detail Rpt. (by Prod. Grp)
Sales GST Report
Cancelled Orders List (C)
Pick/Slips Not Printed (N)
Printed but NOT Ready (P)
Ready to Invoice List (R)
Invoice List by Date (I/R)
Detail List by Date (I/T)
Detail List#2 by Date (Paym)
Orders Not Posted List by Date
Invoice List by Invoice#
Invoiced Sales (to a Proj.)
Rental Reprint (wide)
Rental Reprint (Narrow)
Sales Order Profit Report
Item's Sold YTD Report
Item's Sold YTD Report #2
Serial Tracking Rpt.(On Sale)
Order List by Shipping Date
Order List of 'Hold' Orders
Outstanding Items List
Price List by Lookup Group
List Items Sold by Item/Sold Date
SO Exception Report #1 -SODT
SO Exception Report #2 -SODT
Price Range Report
Address Shipping Labels
Shipping Labels
Labels based on Cust.Sales
Open Quotes List
SO Shipping Costs Analysis Report
Cost Variance Report
SO Detail Costing Report
Invoice List by Invoice#
Inv. Profit List (Inv.Date)
Price Audit Rpt. by Employee
Price Audit Rpt. by Customer
Special Invoice Reprint (G)
End-of-Day Dip Report
List Returned/Credit Orders
SO Cost/Price Exception Report
SO Cost/Price Exception Rpt (Inv.Date)